



### **Meeting of the Parish Council**

To all members of the Council – you are hereby summoned to attend a Meeting of Lavant Parish Council to be held at on Tuesday 10<sup>th</sup> March 2020 at 7pm in St Mary's Church to transact the detailed business below:-

Members of the Public and Press are welcome and encouraged to attend

### **AGENDA**

- 1 Apologies for absence
- 2 Code of Conduct
  - I. Declaration of interests on items included on the agenda
  - II. Dispensations – to consider any request for Dispensations
- 3 To approve and sign the Minutes of the meeting held on 11<sup>th</sup> February 2020
- 4 Public Session – *(this is to limited to 10mins)*
- 5 Update on outstanding actions brought forward from previous meeting:
  - Footpath
  - Opening of new accounts
  - Environmental Report
  - Memorial Bench Draft Policy
- 6 Brief Report from County Councillor on matters affecting this Parish.
- 7 Chairman's report
- 8 Five Year Planning
- 9 Heritage Report
- 10 Recreational Report
- 11 Fete Committee Report
- 12 Clerks report & Summary of any correspondence received
- 13 Planning: to receive a verbal report including any new applications received.
- 14 Finance
  - a) To note receipts and approve payments – **Appendix A**
  - b) To note and approve the monthly bank reconciliation – **Appendix B**
- 15 Items for inclusion on next agenda
- 16 Date of next meeting: Electors Meeting Tuesday 14<sup>th</sup> April 2020 –note change of location St Nicholas Church 60 Midhurst Road Mid Lavant PO18 0BP

Signed:

Dawn Salter  
Clerk & RFO  
3rd March 2020

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## Appendix A

LAVANT PARISH COUNCIL					
FINANCIAL REPORT PREPARED ON 3RD MARCH 2020					
RECEIPTS: Period: 12th February 2020 - 10th March 2020					
DATE	REF	PAYER	DESCRIPTION	AMOUNT	VAT
06/02/2020	LAVVOLES	Lavant Parish Council	BWHITAKER DONATION	75.00	
14/02/2020	LAVVOLES	Lavant Parish Council	HAWKER DONATION	125.00	
PAYMENTS: Mar-20					
DATE APPROVED	VOICE NUMBER	PAYEE	DESCRIPTION	AMOUNT	VAT
10/03/2020	FO109	Hitachi DD	Tractor	229.00	
10/03/2020	FO110	BT DD	Telephone	54.36	9.06
10/03/2020	FO111-2947ccq	NICK REYNOLDS	Land search	41.88	
10/03/2020	FO112	DSalter	Council Running Expenses MAR	28.00	
10/03/2020	FO113	GOODROWES	ANNUAL SERVICE X2STRIMMERS	118.47	19.75
10/03/2020	FO114	PLAYINSPECTION	OUTDOOR ANNUAL	78.00	13.00
10/03/2020	FO115	GOODROWES	LAWNMOWER SERVICE FS70&HS45	148.82	24.80
10/03/2020	FO116	GOODROWES	LAWNMOWER SERVICE KM94	63.43	10.57
10/03/2020	FO117	A BLADES	DIESEL FOR TRACTOR	48.58	8.10
10/03/2020	FO118	WSCC	CLERKS SALARY	753.99	
10/03/2020	FO119	NEST PENSIONS DD	IWHITAKER LAST PAYMENT	79.97	
Total Payable				1,644.50	85.28

Meeting of 10th March 2020			
Bank Reconciliation as of 24th February 2020			
Current Account	24 February 2020		£66,054.79
		total	£ 66,054.79
opening balance 1st April 19			£ 13,373.33
Add Receipts in the year			£ 84,996.99
Less Payments in the year			£ 32,315.53
	as of 24 February 2020	Balance	£ 66,054.79
<b>Less</b>			
Reserve @ 33% of Annual Precept of £29637			£ 9,879.00
		Total	£ 9,879.00
<b>Ring-fenced funds</b>			
Lawoles			£ 1,035.57
Let's walk (Footpaths)			£ 1,338.03
Youth project			£ 1,440.38
watershed grant			£ 48.22
CIL SDNP			£ 47,584.35
		Total	£ 51,446.55
Total available funds (less ring fenced and reserve)			£ 4,729.24